



EL RANCHO UNIFIED SCHOOL DISTRICT
Office of Curriculum, Instruction, and Assessment

DAC MINUTES

June 1, 2022

DAC Members Present:

Liliana Blackmon, Rio Vista Elementary
Yesenia Gonzalez, Valencia Academy of the Arts
Leslie Tavira, North Park Academy of the Arts
Christine Saavedra, El Rancho High School
Brenda Gonzalez, Ellen Ochoa Prep Academy
Rosanna Cabrera, STEAM Academy @ Burke

DAC Members Absent:

Laurin Gonzalez Segovia, Birney Tech Academy
Juliana Aguirre, Durfee Elementary
Vacant, Magee Academy
Vacant, No. Ranchito Elementary
Alejandro Abarca, Rivera Elementary
Diana Lemus, South Ranchito Dual Language
Hector LaFarga, Rivera Middle School
Annette Furlough, Salazar High School

District Personnel:

Jazmin Chavez-Diaz, Director of
Secondary Education
Roberta Gonzalez, Director of Early
Learning Program
Olga Montano, Administrative Secretary
Jenny Coronado, Administrative
Secretary
Kimmie Sandoval, District State
and Federal Programs Clerk

Community Members:

Rosalia Luevano

Guests:

Dr. Frances Esparza, Superintendent
Esther Mejia, Board Member
Jennifer Prado, Parent

Call to Order: 6:44 p.m. Quorum: No

Opening and Flag Salute:

Christine Saavedra opened the meeting.

Christine Saavedra led the flag salute.

Welcome and Introductions:

Christine Saavedra welcomed Dr. Frances Esparza. Dr. Esparza mentioned that her contract will sunset on June 30, 2022. She thanked the parents for their participation and mentioned how important it is. She encouraged the parents to invite their neighbors and friends who live in the City of Pico Rivera to attend the parent meetings. Dr. Esparza thanked the parents for trusting the school district cabinet in the decision making process.

Christine Saavedra thanked Dr. Esparza for being the most accessible Superintendent.

Approval of the Agenda:

Motion to Approve: *No Quorum*

Second: *No Quorum*

Quorum: No

Approval of the March 16, 2022 Minutes:

Motion to Approve: *No Quorum*

Second: *No Quorum*

New Business

I. *LCAP Update:*

Jazmin Chavez-Diaz informed the group that she would walk through the draft of the 2023/2024 LCAP goals. The LCAP is a three year plan that tells the community how we are going to use funds to support our students. The LCAP shows how effective the last goals have been. It will show what has been done and what needs to be changed. It will state the actions that the district will implement. We have three goals.

- A. The first goal is for all students to be provided high-quality learning experiences, appropriate instructional materials, equitable learning environments, and access to a broad course of study that fosters academic and interpersonal skills in preparation for college and careers. We will look at the metrics for College and Career readiness; CAASPP Scores; A-G Completion rate; AP pass rate; two & four year college applications rate; CTE Pathway completion; graduation rate; high school dropout rate; number of Williams Compliance submitted annually; CAASPP scores (math); ERUSD math & ELA Interim Assessments in 3rd, 7th, and 10th grade; appropriately assigned and fully credentialed teachers; standards aligned instructional materials; facilities maintained in good repair; ELA Assessment (3-8) CA School Dashboard; math Assessment (3-8) CA School Dashboard; and the implementation of the academic content and performance standards adopted by the state board. Some of the data has not been available for the last school year because of COVID. These metrics will show where we are making progress. The actions will be professional development for teachers and staff, high qualified staff, tutoring support for students, small group instruction (we hired long term substitute teachers), staff articulation and collaboration (bringing teachers and counselors), access to technology, maintaining safe facilities, instructional materials, teacher induction program, content exports/ teachers on special assignment, EL Resource teacher, instructional materials in CORE content areas and class size reduction.

B. *LCAP Goal #2:*

The second LCAP goal is Students, families and staff will have equitable access to engage socially, emotionally, and academically across all grades and schools in an inclusive, safe, and welcoming

environment. At ERUSD, it is of utmost importance that all stakeholders, including students, families, and staff are engaged and supported in the educational process. We want to make sure that all stakeholders feel welcomed to access their schools and district. We will also ensure that our students have access to a robust instructional program. Staff surveys have been conducted that indicate that 48% of staff report feeling engaged by ERUSD as an educational partner. Other metrics used are the English Learner (EL) Reclassification rate, ELPAC percent proficient scores, parent surveys to gauge parent participation, Student Surveys/ California Healthy Kids Surveys (CHKS)- Meaningful participation, student enrollment in advanced/ honors and CTE courses, parent participation in district committees (DAC/DELAC), middle school drop out rate, suspension rate, attendance rate. chronic absenteeism, expulsion rate, staff LCAP survey feedback- safety, parent LCAP survey feedback- safety, student surveys- California, staff LCAP survey feedback- engagement and parent LCAP survey feedback- engagement. The actions that we are taking to reach those particular goals are support for small group instruction, increase to academic counselors (7 additional counselors were hired this past year), increase in school security officers, support for small group instruction for English Learners, parents workshops, counselor support for professional development, school community liaison for foster/homeless student case management, extended learning for EL's, low income students, and foster youth, and enhanced ELD support and materials.

C. *LCAP Goal #3:*

The third LCAP goal is students will leave the ERUSD goal-oriented with the ability to: think critically and creatively; work collaboratively; communicate effectively; and be civically engaged. ERUSD is committed to providing comprehensive systems of instructional strategies that include research-based practices to assure that our students have acquired the knowledge and skills, and attitudes necessary to achieve career, educational, personal, and civic goals, and who will enrich our society as positive role models and responsible citizens. It is necessary that we have a goal with actions for developing, implementing and administering programs to ensure that students develop these skills and graduate ready for a college and/or career pathway. We will measure how successful we are at achieving these goals by looking at these metrics: the ways how many students receive the State Seal of Engagement, individualized graduation plan, individualized culmination plan, CAASPP scores (ELA), CAASPP scores (math), ERUSD senior survey, ELA assessment- CA school dashboard, math assessment- CA school dashboard, and the A-G and CTE pathway completion rate. The actions that will be taken to achieve these goals is to continue to provide and expand mental health supports by providing mental health counselors, provide

programs TK-12 grade that supports positive interventions for student behaviors by providing character development/ behavioral or intervention programs, career exploration opportunities, academic programs (AVID, IB, PBL, Dual Language Program, Project Lead the Way), after school enrichment programs, career tech education expansion, and Teen Court.

D. Local Control & Accountability Plan Approval Timeline

The Local Control & Accountability Plan Approval Timeline is February 15, 2022: LCAP Supplement & Mid-Year Update presented to the Board of Education; March - May 2022: Stakeholder Engagement (i.e. Community Forums; surveys); May 31, 2022: Draft LCAP Submitted to LACOE for review & feedback; June 9-19, 2022: LCAP available for public viewing and comment; June 21, 2022: LCAP Public Hearing at regularly scheduled ERUSD Board of Education meeting; June 28, 2022: LCAP Approval at a special meeting of the ERUSD Board of Education.

V: Update on DAC Bylaws

Update Article V Section 4 - Place:

The DAC shall hold its regular monthly meetings and its special meetings in a facility provided by the school district. ~~The regular monthly meetings will be the third Wednesday of each month.~~ The DAC meeting schedule shall publicly be posted (eg. Website).

We will start the new school year with a quorum. No changes or votes will be made at this meeting.

Questions/Comments:

Question	Answer
Will the teachers on special assignment (TOSAs) who were recently hired continue to work at the schools?	The teachers are on special assignment and will be permanently housed at the District office in the Office of Curriculum, Instruction, and Assessment to support all schools.
Has there been any discussion for smaller class settings and small group instruction for secondary?	El Rancho High School also received long term substitute teachers to support small group instruction. Since these long term substitute teachers were part of the LCAP, sites are able to keep them.

<p>Are there any metrics that came back from Tutor.com?</p>	<p>The District has Tutor.com's survey data. The District's Resource Teacher met with Tutor.com this week to gather more data. Once received, the district will share the data with both committees.</p>
<p>Have the long term substitute teachers at each site received training, strategies, or data to support students? How are these students referred to the substitute teachers?</p>	<p>The classroom teacher will identify the students. Conversations are then held with the long term substitute teachers about the areas the students are struggling with, what the teacher has done to support these students, and suggestions are made on what things may work to support them in the areas they are struggling with. These long term substitute teachers are housed at each school site full time. They are participating in professional development and are part of the groups for lesson planning with the teachers. They are fully embedded with what is going on at the school so they can support. They are supporting the entire school.</p>
<p>What kind of data is showing the progress of the students? Is it just teacher created assessments, or IAB data? How is the District measuring the success?</p>	<p>The interim assessment which is administered three times a year, and internal assessments are a few ways to measure the success of students. The District has received positive feedback on these metrics used to measure students' success.</p>
<p>What is the average class size at El Rancho High School?</p>	<p>Class reduction was implemented for the elementary level grades from TK-3rd grade. The average class size at El Rancho per District contract is thirty seven students. However, the average class size for a ninth grade English class is between twenty nine and a half to thirty one and a half students. A special effort is made to make sure those classes are smaller. The District tries to keep the ninth grade English and integrated math 1 classes on the smaller side.</p>
<p>How many long term substitute teachers are at each site?</p>	<p>There are two long term substitute teachers per elementary site and one long term</p>

	substitute teacher at each secondary school site.
Would it be more beneficial if you targeted the younger grade levels (TK-2nd) who need additional support?	The district has additional investments in the early grades. Small group instruction opportunities are targeted for students in TK-3rd grade. We will be holding the Universal Design for Learning (UDL) training this summer. About 130 teachers of all grade levels are registered to attend.
How is chronic absenteeism determined now that a student may be out due to COVID?	When students have more than 18 unexcused absences, they are referred to the SARB team. When students are out of school due to COVID, those absences are usually excused.
Where can I see the high school data?	The high school data was previously shared when they shared the dropout rates in goal 1.
How are younger students facilitated the mental health surveys?	The CHKS Survey is only for students who are in grades 5 and above.
When did staff receive the LCAP survey?	The survey was open for two weeks. It was opened in March and closed in April.
Does the school promote vocational education?	In the spring, they have a career day and the colleges visit the school. Vocational schools are encouraged. Through Rio Hondo College, CNA classes are already offered at the campus across the street from El Rancho High School. Also, through ROP, automotive classes are held on the El Rancho campus.
Does the school have the military branches visit?	The school does allow the military to visit. The school offers the ASVAB exam that provides students an idea of what areas they are good at so that they can select the areas they may be interested in for military, college and/or career.
How many mental health counselors are assigned to El Rancho high school?	There is one mental health counselor at each school site. El Rancho High School has about 8 mental health counselor interns.

<p>How many SSOs are assigned to each school site?</p>	<p>There are Noon Supervisors at the Elementary school sites, two SSOs at each middle school and there are a total of 16 SSOs at El Rancho High school who work part time, so they are not all there at the same time. Typically they have five at a time.</p>
<p>Is there a way that the middle schools can explain what the electives are to the incoming sixth graders?</p>	<p>In previous years, the school would have a “picture yourself at the Ranch” event. This year this event was not able to happen because of COVID. Some schools would schedule a walking field trip to visit the middle school, but because of the COVID restrictions, those events were not able to be scheduled this year.</p>
<p>Why does the schedule at STEAM change everyday?</p>	<p>The schedule changes so that students who may arrive late to school, or need extra time to get their day started don't have the same class affected.</p>

Agenda Forecast:

An update on DAC Bylaws will be brought to the first meeting of the new school year.

Announcements:

Save the date: Parent Recognition Dinner is June 22, 2022.

Community members are welcome to participate in the DAC and DELAC meetings. Parents are voted by the School Site Council to represent the school. In order to be the school site representative, you need to be the parent or legal guardian of a student at the school. Representatives need to be voted by the school School Site Council per the bylaws.

Please complete the survey regarding topics that you would like to learn more about or would like for us to focus on during future meetings. The survey will be sent to all of the representatives that are not present at this meeting.

Adjournment: Motion: Christine Saavedra Second: No quorum Time: 8:28 P.M.

Minutes by: Jenny Coronado